

## **Rates & Policy** Updated January 1, 2010

### ➤ **2Busy4Errands Hourly rate**

- \$30 per hour with 2 (Two) hour minimum.

After the first-two hour, we charge by ½ hour increment of **\$15.00** For errands it includes up to 15 miles of driving. Travel over 15-miles will be billed at the rate of \$.50 per mile (2010 IRS Rate). Third party goods and services are billed separately. There is a **10%** fee on all out-of-pocket reimbursements.

### ➤ **Special Circumstances for Personal and Business Clients**

2Busy4Errands will do our best to fulfill all request including same day or last minute requests. However, if possible we do ask 24 hours notice as schedules are prepared in advance of next day's services. (Please, call us at (888) 650-2B4E (2243) to ask for the following hourly services.)

- **\$40.00/hr – Priority Request:** emergency request with restriction/deadline; within normal business hours.
- **\$45.00/hr – Urgent/On Call:** outside of normal business hours or and weekend rates.

### ➤ **Special Deals**

- If you use 2Busy4Errands regularly, we give you special deals.

Package Hours & Deal New Rate

24 Hours Reservation (\$30.00/hr Regular Rate)

SuperBusy 25 hours 20% off \$ 24.00

2Busy4Errands has the right to change the prices at anytime without a further notice.

VeryBusy 20 hours 15% off \$ 25.50  
QuiteBusy 15 hours 10% off \$ 27.00  
Busy 10 hours 5% off \$ 28.50

Same Day Reservation (\$40.00/hr Priority Request)

SuperBusy 25 hours 20% off \$32.00  
VeryBusy 20 hours 15% off \$34.00  
QuiteBusy 15 hours 10% off \$36.00  
Busy 10 hours 5% off \$38.00

\*These packages are **prepaid** and expired within **3 (three)** months after you purchase. Hours not used within 3 (three) months will not be refunded or not rolled over to the following month or year.

## ➤ **Neighborhood Discounts.**

- We love our customers and references. The neighborhood discounts combine all, errands and shopping for close neighbors at discount close by, 5-miles radius.

We want to serve you and keep cost down.

### 24 – 48 Hours Reservation

2-people 5% off \$30.00-just \$28.50/hourly-person  
3-people 10% off \$30.00-just \$27.00/hourly-person  
4-people 15% off \$30.00-just \$25.50/hourly-person  
5-people 20% off \$30.00-just \$24.00/hourly-person

### Same Day

2-people 5% off \$38.00-just \$ 30.50/hourly-person  
3-people 10% off \$38.00-just \$ 32.00/hourly-person  
4-people 15% off \$38.00-just \$ 34.00/hourly-person  
5-people 20% off \$38.00-just \$ 36.00/hourly-person

What is the difference between special deals & neighborhood discounts?

You don't need to pay in advance for neighborhood discounts but you need another person to get the discount (first time clients are required to make a small deposit). Special deals, you need to pay the total hours you're going to use in advance.

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## ➤ **House Sitting**

- There will be a charge of \$25 per trip to your house OR our mileage fees apply (1<sup>st</sup> 10 miles is free after \$.50/mile) whichever is higher.

## ➤ **Grocery Shopping Fees and Delivery**

### **24 Hours Reservation**

Grocery totals up to \$50.00 = \$10.00 Service Charge & \$7 delivery charge  
Grocery totals up to \$50.00 - \$100.00 = \$12.00 Service Charge & \$7 delivery charge  
Grocery totals up to \$100.00 - \$150.00 = \$15.00 Service Charge & \$7 delivery charge  
Grocery totals between \$150.00 - \$250.00 = \$18 Service Charge & \$7 delivery charge  
Grocery totals greater than \$250 = 10% grocery total for shop & \$7 delivery charge

### **Premium Service (Same Day Delivery)**

1 hour before delivery (During Business Hours, Order MUST BE BY PHONE)

Grocery totals up to \$50.00 = \$21.00 Service Charge & \$10 delivery charge  
Grocery totals up to \$50.00 - \$100.00 = \$24.00 Service Charge & \$10 delivery charge  
Grocery totals up to \$100.00 - \$150.00 = \$27.00 Service Charge & \$10 delivery charge  
Grocery totals between \$150.00 - \$250.00 = \$30 Service Charge & \$10 delivery charge  
Grocery totals greater than \$250 = 15% grocery total for shop & \$10 delivery charge

2 hours – 5 hours before delivery (During Business Hours, Order MUST BE BY PHONE)

Grocery totals up to \$50.00 = \$18.00 Service Charge & \$9 delivery charge  
Grocery totals up to \$50.00 - \$100.00 = \$21.00 Service Charge & \$9 delivery charge  
Grocery totals up to \$100.00 - \$150.00 = \$25.00 Service Charge & \$9 delivery charge  
Grocery totals between \$150.00 - \$250.00 = \$28 Service Charge & \$9 delivery charge  
Grocery totals greater than \$250 = 14% grocery total for shop & \$9 delivery charge

5 hours – 8 hours before delivery (During Business Hours)

Grocery totals up to \$50.00 = \$15.00 Service Charge & \$9 delivery charge  
 Grocery totals up to \$50.00 - \$100.00 = \$18.00 Service Charge & \$9 delivery charge  
 Grocery totals up to \$100.00 - \$150.00 = \$22.00 Service Charge & \$9 delivery charge  
 Grocery totals between \$150.00 - \$250.00 = \$25 Service Charge & \$9 delivery charge  
 Grocery totals greater than \$250 = 12% grocery total for shop & \$9 delivery charge

After Business Hours (Last Delivery 10:00 PM)

\$40/hr & \$10 delivery charge

Business Hours for Grocery Shopping 7:00 AM – 6:00 PM

First time customers are required to make a small deposit for their grocery, via credit cards. We will go to your any favorite grocery stores, within 10 miles in your area.

Safeway Stores	24 Hours	<a href="http://www.safeway.com">www.safeway.com</a>
Lunardi's Supermarket	7:30 AM – 9:00 PM	<a href="http://www.lunardis.com">www.lunardis.com</a>
Mollie Stone's Market	12:00 AM – 12:00 AM	<a href="http://www.molliestones.com">www.molliestones.com</a>
Draeger's Supermarket	7:00 AM – 10:00 PM	<a href="http://www.draegers.com">www.draegers.com</a>
Whole Foods Market	8:00 AM – 10:00 PM	<a href="http://www.wholefoodsmarket.com">www.wholefoodsmarket.com</a>
Trader Joe's	9:00 AM – 9:00 PM	<a href="http://www.traderjoes.com">www.traderjoes.com</a>
Lucky Supermarket	24 Hours	<a href="http://www.albertsons.com">www.albertsons.com</a>
Many more...		

Place your order by:

Toll-Free: 1 (888)650.2243  
 Fax: 1 (888)650.4863  
 E-mail: Info@2Busy4Errands.com

➤ **Courier Services/Messenger**

Documents: Regular Envelopes, Manila Envelopes (Within 5 pound) \$25 per hour + Mileage fees \$.485 per mile (2007 IRS Rate)



Package: - Cube Boxes

Dimension	Weight	Price
4 x 4 x 4" 5 x 5 x 5"	3-5 lbs	\$30 Per Hour +Mileage Fees
7 x 7 x 7" 8 x 8 x 8" 10 x 10 x 10"	More than 6 lbs	\$30.00/hour + \$1/lb + Mileage Fees

- Long Boxes

Dimension	Weight	Price
6 x 3 x 3" 10 x 4 x 4"	3-5 lbs	\$30 Per Hour +Mileage Fees
10 x 6 x 6" 14 x 6 x 6" 16 x 6 x 6"	More than 6 lbs	\$30.00/hr + \$1/lb + Mileage Fees



Single Package Over 70 Lb: Two Man Team  
 Required (Additional labor \$25.00 Per Hour)

## ➤ **Terms and Conditions**

### ▪ **Payment**

- Credit Card or Cash as deposit is acceptable to start services. We accept cash, personal check and all major credit cards through PayPal. Check made payable to 2Busy4Errands.
- Special Deals must be purchased in advance. There would be No refund after 1(one) year of purchase not using of services.
- There is a 5% fee on all out-of-pocket reimbursements, service charges incurred such as dry cleaning, groceries, etc. Larger fees (over \$100) will be required in advance with a check made out to providing business.
- A major credit card may be held as a security deposit upon request of services.
- \$35 fee assesses for returned checks in addition to fees/charges imposed by banking institution.
- Any prices listed by 2Busy4Errands do not include charges for third party vendors or merchandise purchased to complete the service request.

### ▪ **General Information and conditions**

- Hours – We request that you provide at least 48 hours lead-time on all requests. However, last minute requests will be accommodated if possible. We will always do our best to fulfill requests for service as soon as possible, on a-first come, first serve basis.
- Request outside of a standard business hours of 8:00 A.M to 5:00 P.M. is charged at a rate of \$45/hr

2Busy4Errands has the right to change the prices at anytime without a further notice.



- Services – 2Busy4Errands maintains the right to refuse any business or service or request it feels is unsafe, unsuitable, and illegal for its employees.
- Privacy Policy & Terms – 2Busy4Errands does not give your personal information to anyone unless 2Busy4Errands has a good faith belief that disclosure of such information is reasonably necessary to satisfy any applicable laws or regulations or to detect and prevent fraud, security, technical issues. 2Busy4Errands does not sell, trade, or rent your personal information under any circumstances.
- All personal and credit card information collected by 2Busy4Errands will be gathered for the purpose of providing concierge services and billing the client for services rendered.
- 2Busy4Errands reserves the right to make all final decisions on services and related costs. No refunds will be given.
- 2Busy4Errands takes no responsibility for any damages suffered as a result of using their services. In no event will 2Busy4Errands be liable for any lost revenue, profit or data, or for direct, indirect, special, consequential, incidental or punitive damages, however caused and regardless of the theory of liability, arising out of the use of or inability to use 2Busy4Errands services.
- 2Busy4Errands takes no responsibility for a typo on the website.
- 2Busy4Errands has the right to change the prices at anytime without a further notice.
- Cancellation – Cancellations require 24 hours notice. Failure to cancel services will result in full service charge to your credit card. Cancellation less than 24 hours from the scheduled service are subject to a one-hour service charge of \$25 cancellation fee. Exception for the Special Circumstances packages, which will be charged in full when the service requested. Sorry, No Refund at any other circumstances.
- Access to Client's Property – If 2Busy4Errands can not gain access to the client's residence or place of business, the client will be charged the full cost of the service. For home watch services, the owner will provide necessary keys, gate access codes, subdivision entry passes, and alarm codes in order to complete the scheduled services.

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